

*Portsmouth Fire Department
Board of Fire Commissioners*

Richard Gamester, Chairman
Michael Hughes, Vice Chairman
Jennifer Matthes, Clerk



Monthly Meeting 6:00 PM
Tuesday, November 18, 2025
Fire Station 2
George Pierce Training Room

NOTICE OF NON PUBLIC – DURING THE MEETING, THE FIRE COMMISSION ANTICIPATES ENTERING INTO A NON-PUBLIC SESSION IN ACCORDANCE WITH RSA 91-A:3, II (a) Personnel Matter

I. Call To Order

II. Pledge of Allegiance

III. Approval of Minutes Previous Meeting
25-088 Approval of minutes from October 14, 2025

IV. Public Comment Session

V. Presentation of Written Communications

VI. Reports

A. Fire Chief's Reports

25-089 2025 Response Report -October 2025
25-090 Fire & EMS Calls
25-091 FY26 Budget
25-092 Overtime Analysis Report – October 2025

B. Staff Reports

25-093 Dept. Operations & Training (Asst. Chief Gionet)
25-094 Fire Prevention & Activity (Deputy Chief Howe)

VII. Old Business None.

VIII. New Business

25-095 Thank you note from the Shirley Condella Family
25-096 Pat Howe Retirement
25-097 Ff. Timothy Dame promotion to Lieutenant

IX. Adjournment

**The Board of Fire Commissioners
Portsmouth Fire Department**

Fire Station 2
George Pierce Training Room
October 14, 2025

Portsmouth, NH
1800 hours

I. Call to Order:

Commissioner Gamester called the meeting to order at 1800 hours.

II. Pledge of Allegiance with Attendance:

Commissioner Gamester led the pledge of allegiance.

Present were Commissioners: Richard Gamester, Michael Hughes, and Jennifer Matthes; Fire Chief William McQuillen, Assistant Fire Chief Jason Gionet, Deputy Fire Chief Patrick Howe, Administrative Manager Nancy Savini, and Capt. Gordon along with other Fire Department personnel.

III. Approval of Minutes of Previous Meeting:

Motion, to approve the minutes of September 9, 2025, was made by Commissioner Matthes. Motion was seconded by Commissioner Hughes and passed unanimously.

IV. Public Comment Session: None.

V. Presentation of Written Communications: None.

VI. Reports:

A. Fire Chief's Reports:

Commissioner Gamester motioned to discuss Chief's reports 25-081 through 25-084. Motion was seconded by Commissioner Matthes.

Fire Chief William McQuillen reviewed reports with the Commission.

Report (081), 2025 Response Report for September 2025. The report shows the department responding to a total of 612 calls for the month: 252 Fire Calls with EMS Services and 141 Fire and Related Service Calls and 360 Ambulance Calls. Chief spoke briefly about some of the activities for the month, noting on 9/3/25 1350 hours Engine 3 and Chief 1 respond to Dover on a 2nd alarm, RIT assignment, with companies clearing within 20 minutes. On 9/18/25 1152 hours, Engine 1, Rescue 7, Truck 2, Ambulances 1 & 3, Chief 2 responded to a multi vehicle accident on 95 North Exit 7. A tractor trailer lost its wheel causing a spinout accident in North and Southbound lanes. Minor injuries with 2 patients and involved a search of Atlantic Heights below the highway for debris/damage. On 9/28/25 1458 hours, Engine 3 dispatched on a still alarm, upgraded to Engine 1, Truck 2, ambulances 2 & 4, Chief 1, and HazMat 1. Initially called for an alarm issue for third time in ten hours which turned out to be a broken sprinkler pipe and a coolant line leaking. Hazmat team called in, leak stopped, and water shut off. DES arrived and supervised cleanup. Crews

operated for 3.5 hours. Captain Gordon spoke briefly how well the situation was handled and how the processes were reviewed with the entire staff afterwards.

The safety message focused on this year's Fire Prevention Week campaign (October 5-11) "Charge into Fire Safety: Lithium-Ion Batteries in your Home". Portsmouth Fire Department along with the National Fire Protection Association (NFPA) campaign stresses how important it is to BUY, CHARGE, and RECYCLE safely when it comes to lithium-ion batteries.

Report (082), Fire and EMS Call Summary Reports, shows the department responded to 252 fire calls for the month of September. EMS activity was 360 with the top three responses being for Cardiac Rhythm Disturbance, Anxiety Attack, and Injury (head/scalp). There were 13 calls for Stroke/CVA, 12 for chest pain, 12 for weakness, and 52 non-transports. Report (083), FY26 Budget, Chief reviewed the budget stating the % spent to date is 31% with the budget being 25% into FY26, noting annual expenses recorded in period 1 skew the % expense which will even out as we go through the year. Report (084), Overtime Analysis, provided a breakdown of how overtime was used in the month of September along with a summary of what was charged to OT-Recall for the month.

Motion, to accept Chief's Reports 25-081 through 25-084, was made by Commissioner Mathes. Motion was seconded by Commissioner Hughes and passed unanimously

B. Staff Reports:

Assistant Chief Gionet reported (085) on facilities and operations happening within the department in the month of September:

New engine has been installed in Ambulance 3 and it has been placed back in service, we had several repairs to multiple fire apparatus at the end of September and all repairs are complete and all apparatus is back in service and inspected.

Station 2 Roof Replacement: there will be a pre-construction meeting on 10/15/2025 with the roofing contractor and the city project manager to review the installation of the new roof at Fire Station 2.

We currently have 4 open positions. With 1 Firefighter beginning on October 27, 2025, 1 conditional offer we are waiting to hear back on and there will be 2 interviews on 10/29/2025 in an effort to fill the 2 remaining vacancies.

Update on the National Fire Academy program: Awaiting to hear if the Government shutdown will impact the ability for the class to be held in November. EMS refresher training is ongoing for those expiring this coming March to include ACLS and PALS refreshers for the paramedics.

Deputy Chief Howe reported (086) on Fire Prevention activity for the month of September. There were 41 permits issued, 67 inspections done, 28 prevention related meetings, and 38 approvals (not associated with FD permits). Other items of note: FPO Wheeler spoke about fire safety with “Dull Old Men’s Group” at the Senior Center, Fire Prevention Bureau attended the Fire Inspector’s Breakfast in New Castle, FPO Wheeler participated in the Senior Wellness Expo t the Community Center, FPO Putney met with stakeholders regarding the single exit stair issue for residential building, and Fire Prevention met with Public Works regarding private hydrant maintenance, flow testing for fire protection system designs, and water supply requirements for NFPA 13 D Fire Suspension Systems.

Motion, to accept Staff Reports 25-085 through 25-086, was made by Commissioner Matthes. Motion was seconded by Commissioner Hughes and passed unanimously.

VII. Old Business: None.

IX. New Business:

Motion, to enter into Non-public Session at 6:25 PM in accordance with RSA 91-A:3, II (a) was made by Commissioner Matthes. Motion was seconded by Commissioner Hughes and passed unanimously.

Motion, to come out of Non-public Session at 6:40 PM and return to public session, was made by Commissioner Matthes. Motion was seconded by Commissioner Hughes and passed unanimously.

Motion, to seal the minutes of today’s Non-public session, was made by Commissioner Matthes. Motion was seconded by Commissioner Hughes. On a vote of 3-0, motion passes

Regular monthly meeting convened at 1840 hours.

Contract ratifications, for both Chief McQuillen and Asst Chief Gionet, were discussed in the Non-public Session.

Motion, to accept the Two Year Employment Agreement for both Chief McQuillen and Asst. Chief Gionet and forward to City Council for approval, was made by Commissioner Matthes. Motion was seconded by Commissioner Hughes and passed unanimously.

X. Adjournment:

Motion, to adjourn at 1843 hours, was made by Commissioner Matthes. Motion was seconded by Commissioner Hughes and passed unanimously.



SERVICE ACTIVITY AND SAFETY MESSAGE



Month October 2025

TOTAL INCIDENT ACTIVITY: 547 YTD:5457

Fire Unit with EMS Services: 235 YTD:2266 Ambulance Services: 312 YTD: 3191
Fire and Related Services: 146 YTD: 1216

Portsmouth	294
New Castle	12
Mutual Aid given	6
Mutual Aid Rcvd	2

GREEN = Increase from prev. month

RED = Decrease " " "

Incidents of Interest:

10/6 1540 hrs E1 A1 R7 T2 A2 Traffic Circle entrance to 95 N rollover, tanker rolled over involving waste water, companies operated for five hours

10/08 1010 hrs E1 E3 T2 A1 A2 A3 C1 579 Sagamore Ave, gas main break. Companies vented and operated for over an hour

10/11 0547 hrs T2 and C1 185 Portsmouth Ave Greenland, bathroom fire. Companies operated for an hour

10/21 1932 hrs E1 and A1 600 Lafayette Road MVA car vs pedestrian, 1 patient to PRH Trauma Alert

10/26 0934 hrs A1 & A3 Mutual Aid to North Hampton MVA

10/27 1012 hrs E1 A1 E3 T2 C1 to Port Authority Bridge jumper 1 Patient transported to PRH Trauma Alert

10/29 2037 hrs E1 A1 C2 Mutual Aid to New Castle Lillac Lane fire in building. Companies operated for 2 hours

The Portsmouth Fire Department and Mothers Against Drunk Driving (MADD) remind you, Tie One On for Safety® is MADD's longest running designated driver public awareness campaign. It works to save lives during one of the most dangerous times of year on our nation's roadways-the holiday season between Thanksgiving and New Year's Day.

From November 1 through January 1, visibly display a MADD ribbon on your vehicle to remind everyone to always designate a non-drinking driver.

Business Telephone Number: (603)-427-1515

Fax: (603)-427-1555

CITY OF PORTSMOUTH, NH FIRE DEPARTMENT

Always designate a non-drinking unimpaired driver, arrange for ride share or use public transportation to get yourself and your loved ones home safe.



090 FIRE

Fire District Responses, Previous Month

FIRE_ZONE	COL_1
1	119
2	38
3	31
4	20
5	19
6	3
M/A	5
Total	235

Description: For Commission, Previous Month Fire District Responses



090 FIRE

Actual Incident Type Found. previous month

ACTUAL INCIDENT TYPE FOUND (NFIRS)	COL_1
100 - Fire, other	1
111 - Building fire	2
130 - Mobile property (vehicle) fire, other	1
160 - Special outside fire, other	1
311 - Medical assist, assist EMS crew	5
321 - EMS call, excluding vehicle accident with injury	89
322 - Motor vehicle accident with injuries	8
323 - Motor vehicle/pedestrian accident (MV Ped)	2
324 - Motor vehicle accident with no injuries.	13
331 - Lock-in (if lock out , use 511)	1
410 - Combustible/flammable gas/liquid condition, other	1
411 - Gasoline or other flammable liquid spill	1
412 - Gas leak (natural gas or LPG)	4
422 - Chemical spill or leak	1
424 - Carbon monoxide incident	2
440 - Electrical wiring/equipment problem, other	5
442 - Overheated motor	1
444 - Power line down	2
445 - Arcing, shorted electrical equipment	1
463 - Vehicle accident, general cleanup	2
500 - Service Call, other	7
520 - Water problem, other	1
550 - Public service assistance, other	4
551 - Assist police or other governmental agency	3
553 - Public service	1
561 - Unauthorized burning	1
600 - Good intent call, other	6
611 - Dispatched & canceled en route	4
622 - No incident found on arrival at dispatch address	1
651 - Smoke scare, odor of smoke	5
700 - False alarm or false call, other	3

Actual Incident Type Found. previous month

Portsmouth FD NH
Address: 170 Court St, Portsmouth, NH, 03801



ACTUAL INCIDENT TYPE FOUND (NFIRS)	COL_1
730 - System malfunction, other	3
731 - Sprinkler activation due to malfunction	2
733 - Smoke detector activation due to malfunction	8
735 - Alarm system sounded due to malfunction	7
740 - Unintentional transmission of alarm, other	1
743 - Smoke detector activation, no fire - unintentional	8
745 - Alarm system activation, no fire - unintentional	24
746 - Carbon monoxide detector activation, no CO	3
Total	235

Description: For Commission, Previous Month Actual Incident Types Found



Runs by Provider Impression

October 2025

090 EMS

Situation Provider Primary Impression (eSituation.11)	Number of Runs	Percent of Total Runs
No Apparent Illness or Injury- No Transport (Z00.00)	52	16.67%
Abdominal Pain / Problems (Non-Traumatic) (R10.0)	24	7.69%
Weakness (Unable to Diagnosis Specific Cause) (R53.1)	16	5.13%
Back Pain (Non-Traumatic) (M54.9)	14	4.49%
Psychiatric / Behavioral Problem (F99)	10	3.21%
Cardiac: Rhythm Disturbance (Tachy, Brady, Ectopy, Other) (I49.9)	9	2.88%
Stroke / CVA (I63.9)	8	2.56%
Injury (Head/Scalp) (S09.90)	8	2.56%
Injury (Knee) (S80.91)	6	1.92%
Injury (Neck, Anterior or Lateral) (S19.9)	6	1.92%
Nausea/Vomiting (Unknown Etiology) (R11)	6	1.92%
Seizures: Status Seizures, Generalized / Tonic-Clonic (G40.901)	6	1.92%
Vertigo / Dizziness (Complications Related To) Unknown Etiology (H81.3)	6	1.92%
Alcohol Abuse and Effects (F10)	6	1.92%
Cardiac: Chest Pain, Acute Coronary Syndrome (I21)	5	1.60%
Cardiac: CHF (Congestive Heart Failure) (I50.9)	5	1.60%
Chest Pain, Non-Cardiac / Non-Traumatic (R07.9)	5	1.60%
HYPOtension (I95.9)	5	1.60%
No Apparent Illness or Injury-Transport Requested (Z71.1)	5	1.60%
Sepsis or Septic Shock (A41.9)	5	1.60%
Syncope / Fainting (R55)	5	1.60%
Injury (Hip) (S79.91)	5	1.60%
Injury (Low Back / Lumbar Spine) (S39.92)	4	1.28%
Pain: (Non-Traumatic) Location Not Otherwise Listed (G89.1)	4	1.28%
Altered Mental Status (Unknown Cause) (R41.82)	4	1.28%
HYPERtension (I10)	3	0.96%
Injury (Concussion withOUT LOC) (S06.0X0A)	3	0.96%
Injury (Lower Leg) (S89.9)	3	0.96%
Pain: Chronic Pain, Unspecified (G89.2)	3	0.96%
Pain: Leg Pain (Non-Traumatic) Unspecified Cause or Location (M79.606)	3	0.96%
Respiratory Distress Unknown Cause (J98.9)	3	0.96%
Respiratory: COPD (Emphysema / Chronic Bronchitis) (J44.1)	3	0.96%
Respiratory: Lower Respiratory Infection (e.g. Pneumonia, bronchitis, bronchiolitis) (J22)	3	0.96%
Seizures: Nonstatus Seizures, Unspecified Type (G40.909)	3	0.96%
Diabetic: HYPERglycemia (E13.65)	2	0.64%
Diabetic: HYPOglycemia (E13.64)	2	0.64%
GU: Hematuria / Blood in Urine (R31)	2	0.64%
Infection / Infectious Disease (unspecified) (B99.9)	2	0.64%
Injury (Ankle) (S99.91)	2	0.64%
Injury (Concussion WITH LOC) (S06.0X9A)	2	0.64%
Injury (Thigh /Upper Leg) (S79.92)	2	0.64%
No Apparent Illness or Injury-Transported for Safety/Protocol (Z00.129)	2	0.64%
Obvious Death (R99)	2	0.64%
Pain: Headache or Migraine (R51)	2	0.64%
Suicidal or Self-Harm Ideation or Thoughts (R45.851)	2	0.64%
TIA (Transient Ischemic Attack) (G45.9)	2	0.64%
Airway Obstruction by Foreign Body (T17.9)	1	0.32%
Allergic Reaction (Localized) (T78.40)	1	0.32%

Situation Provider Primary Impression (eSituation.11)	Number of Runs	Percent of Total Runs
Anxiety Attack / Acute Stress Reaction (F41.9)	1	0.32%
Cancer (Complications Related to) (D49)	1	0.32%
Cardiac: Cardiac Arrest (I46.9)	1	0.32%
Disruption of wound, varicose vein, skin tear, unspecified (T81.30)	1	0.32%
Drug Overdose / Abuse: Stimulant/Amphetamine Related (Meth, MDMA, XTC, etc.) (F15)	1	0.32%
Fever (Unknown Cause) (R50.9)	1	0.32%
General Malaise (Unknown Cause) (R53.81)	1	0.32%
GI Bleed (K92.2)	1	0.32%
GU: Kidney Stones / Renal Colic (N20.0)	1	0.32%
GU: Other Urinary Problem, unspecified (N39.9)	1	0.32%
GU: UTI / Urinary Tract Infection (N39.0)	1	0.32%
Implanted Device Malfunction or Complications (AICD, Pacemaker, LVAD, Other) (Z45.89)	1	0.32%
Influenza / Flu Like Illness (J11)	1	0.32%
Injury (Abdomen) (S39.91)	1	0.32%
Injury (Dislocated Hip) (M24.35)	1	0.32%
Injury (Face) (S09.93)	1	0.32%
Injury (Nose) (S09.92)	1	0.32%
Injury (Pelvis) (S39.93)	1	0.32%
Injury (Shoulder or Upper Arm) (S49.9)	1	0.32%
Injury (Thorax / Chest) (S29.9)	1	0.32%
Injury(Forearm) (S59.91)	1	0.32%
OB: Labor Only - withOUT Prehospital Childbirth / Delivery (O60.0)	1	0.32%
Pain: Arm Pain (Non-Traumatic) Unspecified Cause or Location (M79.603)	1	0.32%
Poisoning or Exposure by Inhalation of Other Chemicals, Gases, Fumes or Vapors (J68)	1	0.32%
Respiratory: Asthma, Reactive Airway Disease (J45)	1	0.32%
Respiratory: Pulmonary Emboli (I26)	1	0.32%
Suicide or Self-Harm Actions or Completion (T14.91)	1	0.32%
Total:	312	Total: 100.00%

Report Filters

Incident Date: is between '10/1/2025' and '10/31/2025'

Portsmouth Fire Department
FY26 Budget Projections

Report Date: 10/31/25

Pay Periods
Expenses

26
12 Past

Projected to end of yr

9 Remain
4

Through YE projected
Period/Month

17
8

ACCOUNT	TITLE	% spent	BUDGET 26	YTD EXPENSED	OUTSTANDING	YEARLY EXP.	YTD Benchmark	Period/Month Proj	Period/Month Benchmark	PROJECTED FY26	Est Avail Remain
FF											
011041	Salaries Uniform Personnel	32%	\$4,798,408.00	\$1,532,798.77	\$2,963,656.32	\$4,496,455.09	\$1,660,987.38	\$172,940.58	\$184,554.15	\$4,496,455.09	\$301,952.91
012033	PT Salaries - Vehicle Maint	51%	\$27,479.00	\$14,097.36	\$35,975.76	\$50,073.12	\$9,511.96	\$1,566.37	\$1,056.88	\$50,073.12	(\$22,594.12)
014031	O/T Emergency Recall	43%	\$553,498.00	\$240,188.81	\$358,600.00	\$598,788.81	\$191,595.46	\$26,687.65	\$21,288.38	\$598,788.81	(\$45,290.81)
014032	O/T Earned Time Leave	33%	\$815,350.00	\$272,208.97	\$544,000.00	\$816,208.97	\$282,236.54	\$30,245.44	\$31,359.62	\$816,208.97	(\$858.97)
014033	O/T Disability Leave	113%	\$99,100.00	\$111,936.62	\$118,000.00	\$229,936.62	\$34,303.85	\$12,437.40	\$3,811.54	\$229,936.62	(\$130,836.62)
014034	O/T Workers Comp	4%	\$84,000.00	\$3,556.69	\$55,100.00	\$58,656.69	\$29,076.92	\$395.19	\$3,230.77	\$58,656.69	\$25,343.31
014042	O/T Training-Education	40%	\$94,000.00	\$38,032.79	\$67,800.00	\$105,832.79	\$14,461.54	\$4,225.87	\$3,615.38	\$105,832.79	(\$11,832.79)
015001	Longevity	1x pymnt	\$25,816.28	\$0.00	\$22,344.79	\$22,344.79	\$8,605.43	\$22,344.79	\$2,151.36	\$22,344.79	\$3,471.49
017001	Holiday Premium Pay	13	\$229,166.26	\$50,652.21	\$178,000.00	\$228,652.21	\$249,093.76	\$17,588.63	\$19,927.50	\$228,652.21	\$514.05
018031	Certification Stipend	34%	\$408,474.09	\$138,009.45	\$268,927.00	\$406,936.45	\$141,394.88	\$45,215.16	\$15,710.54	\$406,936.45	\$1,537.64
021001	Insurance - Health	1x pymnt	\$813,370.82	\$813,371.00	\$0.00	\$813,371.00	\$813,370.82	\$0.00	\$67,780.90	\$813,370.82	\$0.00
021101	Insurance - Dental		\$75,354.30	\$20,651.10	\$50,236.00	\$70,887.10	\$25,118.10	\$5,907.26	\$6,279.53	\$70,887.10	\$4,467.20
021501	Insurance - Life		\$10,364.56	\$2,044.68	\$6,910.00	\$8,954.68	\$3,454.85	\$746.22	\$863.71	\$8,954.68	\$1,409.88
021601	Insurance - Disability	rate incr 11/23 to .37	\$17,754.11	\$4,398.59	\$11,836.00	\$16,234.59	\$5,918.04	\$1,352.88	\$1,479.51	\$16,234.59	\$1,519.52
022501	Medicare	32%	\$104,070.70	\$33,722.13	\$65,752.40	\$99,474.53	\$36,024.47	\$3,746.90	\$4,002.72	\$99,474.53	\$4,596.17
023003	Retirement - Firefight	33%	\$2,080,550.26	\$694,813.27	\$1,375,000.00	\$2,069,813.27	\$720,190.47	\$77,201.47	\$80,021.16	\$2,069,813.27	\$10,736.99
036001	Prof Services - Cleaning	30%	\$28,064.00	\$8,407.34	\$19,845.74	\$28,253.08	\$9,354.67	\$7,063.27	\$2,338.67	\$28,253.08	(\$189.08)
039071	Fire Prevention	12%	\$5,000.00	\$583.16	\$3,750.03	\$4,333.19	\$1,666.67	\$1,083.30	\$416.67	\$4,333.19	\$666.81
054050	Training Education	11%	\$26,500.00	\$2,928.59	\$21,374.97	\$24,303.56	\$8,833.33	\$6,075.89	\$2,208.33	\$24,303.56	\$2,196.44
068001	Clothing Allowance	15%	\$42,000.00	\$6,186.72	\$35,377.75	\$41,564.47	\$42,000.00	\$10,391.12	\$3,500.00	\$41,564.47	\$435.53
068003	Protective Clothing	17%	\$25,000.00	\$4,142.50	\$38,466.73	\$42,609.23	\$8,333.33	\$10,652.31	\$2,083.33	\$42,609.23	(\$17,609.23)
074001	Equipment	2%	\$11,500.00	\$181.94	\$10,577.87	\$10,759.81	\$3,833.33	\$2,689.95	\$958.33	\$10,759.81	\$740.19
AMB											
039003	Prof/Services - Licensing	-1%	\$3,250.00	-\$26.00	\$3,276.00	\$3,250.00	\$1,083.33	\$812.50	\$270.83	\$3,250.00	\$0.00
043015	Repairs - Equipment	34%	\$12,580.00	\$4,222.80	\$8,357.20	\$12,580.00	\$4,193.33	\$3,145.00	\$1,048.33	\$12,580.00	\$0.00
043024	Repairs - Vehicle	0%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
054001	EMT Implementation	0%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
054050	Training Education	0%	\$42,000.00	\$10.99	\$42,000.00	\$42,010.99	\$14,000.00	\$10,502.75	\$3,500.00	\$42,010.99	(\$10.99)
061002	Miscellaneous Supplies	24%	\$46,000.00	\$10,983.87	\$34,204.39	\$45,188.26	\$15,333.33	\$11,297.07	\$3,833.33	\$45,188.26	\$811.74
063601	Diesel Fuel	0%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
074001	Equipment	0%	\$2,000.00	\$0.00	\$2,000.00	\$2,000.00	\$666.67	\$500.00	\$166.67	\$2,000.00	\$0.00
ADM											
011001	Regular Salaries	31%	\$580,743.94	\$182,797.12	\$398,825.78	\$581,622.90	\$201,026.75	\$64,624.77	\$22,336.31	\$581,622.90	(\$878.96)
011061	Insurance Reimbursement	19%	\$225,937.80	\$42,644.56	\$169,453.53	\$212,098.09	\$848,392.36	\$53,024.52	\$212,098.09	\$212,098.09	\$13,839.71
012001	Part Time Salaries	0%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
012041	Commissioner Stipend	33%	\$3,600.00	\$1,200.00	\$2,400.00	\$3,600.00	\$1,200.00	\$300.00	\$300.00	\$3,600.00	\$0.00
014041	Overtime	0%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
015001	Longevity	1x pymnt	\$9,005.89	\$0.00	\$6,262.33	\$6,262.33	\$3,001.96	\$1,565.58	\$750.49	\$7,164.00	\$1,841.89
016001	Leave At Termination	1x pymnt	\$120,084.00	\$120,084.00	\$0.00	\$120,084.00	\$120,084.00	\$0.00	\$10,007.00	\$120,084.00	\$0.00
017001	Holiday Premium Pay		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
018033	Admin, Stand-by Pay		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
021001	Insurance - Health	1x pymnt	\$116,681.86	\$116,682.00	\$0.00	\$116,682.00	\$38,893.95	\$0.00	\$9,723.49	\$116,681.86	\$0.00
021101	Insurance - Dental		\$7,263.90	\$2,215.60	\$4,842.64	\$7,058.24	\$2,421.30	\$588.19	\$605.33	\$7,058.24	\$205.66
021501	Insurance - Life		\$1,254.41	\$255.36	\$836.00	\$1,091.36	\$418.14	\$90.95	\$104.53	\$1,091.36	\$163.05
021601	Insurance - Disability	rate incr 11/23 to .37	\$2,148.75	\$547.48	\$1,094.96	\$1,642.44	\$716.25	\$136.87	\$179.06	\$1,642.44	\$506.31
022001	Social Security	32%	\$6,071.14	\$1,918.12	\$3,868.30	\$5,786.42	\$2,101.55	\$642.94	\$233.51	\$5,786.42	\$284.72
022501	Medicare	27%	\$11,927.52	\$3,188.23	\$6,023.81	\$9,212.04	\$4,128.76	\$1,023.56	\$458.75	\$9,212.04	\$2,715.48
023001	Retirement	33%	\$12,026.00	\$3,962.03	\$7,484.34	\$11,446.37	\$4,162.85	\$1,271.82	\$462.54	\$11,446.37	\$579.63
023003	Retirement - Firefight	31%	\$143,417.35	\$44,227.09	\$86,280.25	\$130,507.34	\$22,064.21	\$14,500.82	\$5,516.05	\$130,507.34	\$12,910.01
026002	Insurance - Workers Comp	1x pymnt	\$597,418.20	\$582,426.00	\$0.00	\$582,426.00	\$199,139.40	\$0.00	\$49,784.85	\$582,426.00	\$14,992.20
031001	Prof. Srvs - Energy Contract	11%	\$38,000.00	\$4,349.70	\$28,160.00	\$32,509.70	\$0.00	\$8,127.43	\$0.00	\$32,509.70	\$5,490.30
033001	Prof Serv - Temp	0%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
034103	Telephone	34%	\$33,180.00	\$11,209.01	\$22,400.00	\$33,609.01	\$11,060.00	\$2,800.75	\$2,765.00	\$33,609.01	(\$429.01)
034104	Cellular Phones	26%	\$15,000.00	\$3,869.45	\$15,000.00	\$11,699.01	\$15,568.46	\$1,297.37	\$1,250.00	\$15,568.46	(\$568.46)
034206	Software - Annual Maint	47%	\$35,000.00	\$16,275.19	\$15,000.00	\$31,275.19	\$11,666.67	\$7,818.80	\$2,916.67	\$31,275.19	\$3,724.81
035001	Prof Srvs-Medical Exam	572%	\$10,000.00	\$6,120.50	\$5,733.50	\$11,854.00	\$0.00	\$2,963.50	\$0.00	\$11,854.00	(\$1,854.00)
039070	Prof Serv - O/S Counsel	572%	\$1,000.00	\$5,717.15	\$1,000.00	\$6,717.15	\$0.00	\$559.76	\$83.33	\$6,717.15	(\$5,717.15)
041002	Electricity	39%	\$59,000.00	\$22,791.90	\$35,500.00	\$58,291.90	\$19,666.67	\$4,857.66	\$4,916.67	\$58,291.90	\$708.10
041101	Natural Gas	5%	\$35,000.00	\$1,823.86	\$33,000.00	\$34,823.86	\$11,666.67	\$2,901.99	\$2,916.67	\$34,823.86	\$176.14
041205	Water / Sewer Fees	24%	\$20,000.00	\$4,894.03	\$16,648.22	\$21,542.25	\$6,666.67	\$1,795.19	\$1,666.67	\$21,542.25	(\$1,542.25)
041301	Trash Removal	0%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
043001	Repairs-Structural	31%	\$27,000.00	\$8,477.23	\$19,896.25	\$28,373.48	\$9,000.00	\$7,093.37	\$2,250.00	\$28,373.48	(\$1,373.48)
043012	Repairs-Communications	14%	\$11,000.00	\$1,532.00	\$8,827.03	\$10,359.03	\$3,666.67	\$2,589.76	\$916.67	\$10,359.03	\$640.97
043018	Repairs-Equipment	19%	\$23,500.00	\$4,480.64	\$17,702.05	\$22,182.69	\$7,833.33	\$5,545.67	\$1,958.33	\$22,182.69	\$1,317.31
043019	Repairs-SCBA	120%	\$7,000.00	\$8,405.58	\$3,550.00	\$11,955.58	\$2,333.33	\$2,988.90	\$583.33	\$11,955.58	(\$4,955.58)
043021	Repairs-Fire Alarm Sys	10%	\$5,000.00	\$523.20	\$3,619.23	\$4,142.43	\$1,666.67	\$120.00	\$416.67	\$4,142.43	\$857.57
043024	Repairs-Vehicle	44%	\$110,000.00	\$48,543.46	\$99,789.27	\$148,332.73	\$36,666.67	\$37,083.18	\$9,166.67	\$148,332.73	(\$38,332.73)
043027	Office Equipment	0%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
044006	Printing Lease/Maint, (Copier)	0%	\$6,000.00	\$905.43	\$4,410.75	\$5,316.18	\$2,000.00	\$443.02	\$500.00	\$5,316.18	\$683.82
048002	Property Insurance	0%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
053001	Advertisng	0%	\$500.00	\$0.00	\$500.04	\$500.04	\$166.67	\$125.01	\$41.67	\$500.04	(\$0.04)
054051	Education	0%	\$4,000.00	\$0.00	\$4,000.00	\$4,000.00	\$1,333.33	\$1,000.00	\$333.33	\$4,000.00	\$0.00
055050	Printing	0%	\$250.00	\$0.00	\$250.00	\$250.00	\$83.33	\$62.50	\$20.83	\$250.00	\$0.00
056001	Dues Professional Ooran.	18%	\$3,000.00	\$549.00	\$2,400.00	\$2,949.00	\$1,000.00	\$737.25	\$250.00	\$2,949.00	\$51.00
056005	Dues Regional Hazmat Tm	1x pymnt	\$10,901.00	\$7,897.00	\$2,000.00	\$9,897.00	\$3,633.67	\$9,897.00	\$908.42	\$9,897.00	\$1,004.00
057101	Travel and Conferences	15%	\$5,000.00	\$751.35	\$4,248.65	\$5,000.00	\$1,666.67	\$1,250.00	\$416.67	\$5,000.00	\$0.00
061002	Miscellaneous Supplies	23%	\$15,000.00	\$3,494.14	\$11,090.13	\$14,584.27	\$5,000.00	\$3,646.07	\$1,250.00	\$14,584.27	\$415.73
061003	Meeting Supplies	0%	\$300.00	\$0.00	\$250.00	\$250.00	\$100.00	\$62.50	\$25.00	\$250.00	\$50.00
062001	Office Supplies	4%	\$5,000.00	\$189.98	\$4,765.50	\$4,955.48	\$1,666.67	\$1,238.87	\$416.67	\$4,955.48	\$44.52
062004	Photo Supplies	0%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
062501	Postage	13%	\$1,000.00	\$131.56	\$629.55	\$761.11	\$333.33	\$190.28	\$83.33	\$761.11	\$238.89
063601	Diesel Fuel	18%	\$65,400.00	\$11,993.30	\$47,289.20	\$59,282.50	\$21,800.00	\$4,940.21	\$5,450.00	\$59,282.50	\$6,117.50
064001	Janitorial Supplies	33%	\$7,000.00	\$2,303.00	\$7,049.97	\$9,352.97	\$2,333.33	\$2,338.24	\$583.33	\$9,352.97	(\$2,352.97)
067001	Books & Periodicals	0%	\$200.00	\$0.00	\$0.00	\$200.00	\$66.67	\$50.00	\$16.67	\$200.00	\$0.00
068001	Clothing Allowance	1x pymnt	\$1,350.00	\$1,350.00	\$0.00	\$1,350.00	\$450.00	\$1,350.00	\$112.50	\$1,350.	

OVERTIME ANALYSIS REPORT**October-25**

(check dates: 10.2.25, 10.16.25 & 10.30.25)

OT -Recall	\$ 82,082.51	
OT -Earned Time	\$ 99,225.80	
OT -Disability	\$ 27,904.68	1 Officers
OT -WC	\$ -	
OT -Training	\$ 29,670.56	Medic Class/Bluecard Training
OT -Reimbursement	\$ 12,171.73	Invoiced
	<u>\$ 251,055.28</u>	

Recall Account Breakdown

Holdover	301.83
M/A Hampton Fire	211.21
I95 Rollover - Station 1 Coverage	955.07
LLMC Meeting	403.62
EOC Radio Detail	262.56
EMS Training - Cancer Awareness	138.40
Dispatch Orientation	180.24
Court	185.80
Community Campus Fun Festival Detail	827.87
Station Coverage for Hazmat Event	644.90
Highliner Food Mineral Oil Leak	429.57
Recall Bomb Squad at Banfield	587.10
Recall Car into Building	525.06
Shift Coverage: Admin	7,012.18
Shift Coverage: Funeral Leave	8,693.60
Shift Coverage: Personal Leave	4,716.88
Shift Coverage: Vacancy Coverage	56,006.62
	<u>\$ 82,082.51</u>



Portsmouth Fire Department

093

Operations and Training

Fire Commission Meeting

November 18, 2025

Apparatus / Equipment / Facilities

1. Fire Apparatus Repairs
2. Station 2 Roof Replacement

Personnel

1. Current open positions
2. 2 Conditional Job offers

Training

1. Fire training – SCFOMAD sponsored an Electric Vehicle class
2. Update on the National Fire Academy program.
3. EMS training – New Portable Vents / SIM Lab



PORTSMOUTH FIRE DEPARTMENT

FIRE PREVENTION BUREAU

Monthly Activity

Month: October 2025

Permits issued: 56

Inspections: 82

Prevention related meetings: 28

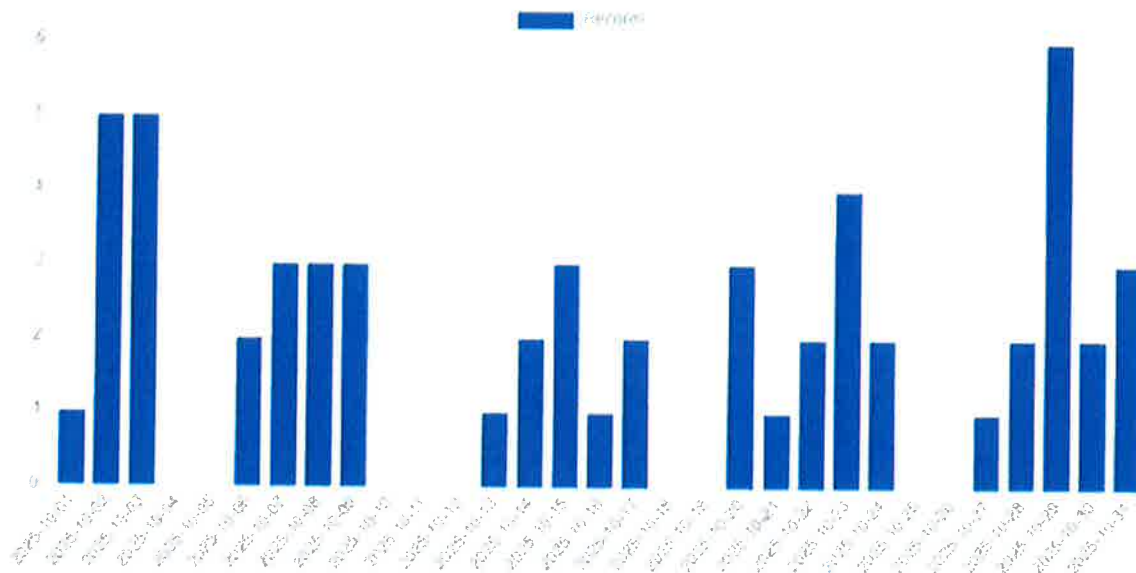
Approvals (not associated with FD permits): 46

Other items of note:

- FPOs Wheeler and Putney attended a recertification class in Connecticut for airport fixed and mobile refueling inspections.
- Fire Prevention Month activities included multiple visits with schools and daycares. Fire safety talks and tours were provided for a total of 616 kids.
- We worked on rooming house inspections workflow with other city departments, including meshing the online permitting and inspections portal process.
- FPO Putney met with PD regarding their checklist items related to their certification.
- Met with the contractors and their engineers regarding haz-mat storage and processes for the Albacore project.

Analytics

Records submitted over time



Totals

 **57**
Records Created

 **\$15,957.10**
Revenue Collected

 **54**
Inspections Done

 **56**
Permits Issued

Filter Results

Fire Department

Date

 **10/01/2025 to 10/31/2025**

Portsmouth Fire Department
Portsmouth Fire Station 1
170 Court Street
Portsmouth, NH 03801

October 29, 2025

Dear Portsmouth Fire and Emergency Personnel,

On September 22nd you responded to a 911 call from Wentworth Senior Living for our Mother/Nonnie, Shirley Condella. We want to thank you for your professionalism and for helping her to feel safe; knowing that she was in good hands. We knew that she was sick, we just did not realize how sick. She passed away early the morning of September 24th at Portsmouth Regional Hospital. It was a shock to all of us but she passed peacefully with her family by her side.

Even though she was 92 years old, you directed your conversations to her, involving her in what you were going to do and patiently allowed her time to ask questions and give her thoughts. We are so very grateful that she was in kind and caring hands for that last ride.

May God bless you all and keep you safe.

The Family of Shirley Condella

Thank
You

095



096

**Portsmouth Fire Department
Bureau of Fire Prevention and Control**

170 Court St., Portsmouth NH 03801 603-427-1515 Fax 603-427-1555

Dear Portsmouth Fire Commission,

I am writing to notify you of my intention to retire. My last day of employment will be 30 December 2025.

I am profoundly grateful for having had the opportunity to serve the City of Portsmouth as a member of the Portsmouth Fire Department for the last 26 ½ years. It has been a pleasure being part of an organization that exemplifies professionalism and excellence from top to bottom.

Sincerely,

Deputy Chief Patrick Howe



PORTSMOUTH FIRE DEPARTMENT

097

OFFICE OF THE FIRE CHIEF

To: Board of Fire Commissioners

From: Chief McQuillen

Date: 11/14/2025

Re: Lieutenant Promotion

On April 15, 2024, the Promotional Process for Lieutenant was completed in accordance with Department Policy#100-20, resulting in an eligibility list for a two-year period.

I recommend that at the November 18, 2025, Board of Fire Commissioners meeting that you promote the top candidate on the Lieutenant Eligibility list, Firefighter Timothy Dame to Lieutenant effective Monday December 1, 2025.

I recommend Tim without hesitation for his dedication and commitment to the Portsmouth Fire Department and have no doubt his leadership skills will serve him well in this new role.

Lieutenant Dame will receive a week of training and orientation before being assigned to his shift.

Please let me know if you have any questions or concerns.